



# United States District Court

Mark C. McCart, Clerk of Court  
Northern District of Oklahoma  
333 West Fourth Street  
Room 411  
Tulsa, OK 74103



Save time and money by completing this form on the court's website.

[www.oknd.uscourts.gov](http://www.oknd.uscourts.gov)

- If your name and/or address has changed please indicate correction here or online.
- If the juror is deceased, please indicate correction here or online and do not complete the remainder of this questionnaire.



100271884

PATRICIA ADAMS  
1234 Anywhere Street  
BROKEN ARROW, OK 99999-9999



### FOR OFFICIAL USE

Jurors Please Do Not Write In This Space

Q  X  E  D

County/Parish/Borough/District/Ward

You Now Live In  
TULSA COUNTY

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Phone

\_\_\_\_ - \_\_\_\_ - \_\_\_\_

Email

## JUROR QUALIFICATION QUESTIONNAIRE

Please read the Prospective Juror letter before completing the Questionnaire

Dear Prospective Juror:

Your name has been drawn by random selection, and you are being considered for jury service in the United States District Court. Trial by jury is a keystone of our system of justice. Jury service is, therefore, both an opportunity and an obligation of every American. Jurors will receive mileage and, unless they are federal government employees, an attendance fee for each day of service.

In order for us to obtain some information about you from which we can objectively determine whether you are qualified to serve pursuant to federal law, please complete this questionnaire, either online at the court's website noted above or by completing both sides of this paper form. **Answer all questions, sign, date and return this form in the enclosed envelope or complete the form online within ten days.**

If you do not return this questionnaire form fully completed or complete the online form within ten days, you can be legally required to report at your expense for completion of the questionnaire at this office.

**If you are unable to fill out this form, someone else may do it for you provided that person indicates in the "Remarks" section why it was necessary for him or her to do so instead of you.**

**Do not attach anything to this form.** Please write your comments in the "Remarks" section. **Do not ask to be excused by telephone.**

If your address changes after you have returned this questionnaire, you should notify us promptly through e-Juror or through US Mail, addressing it to **"Attention: Jury Administrator"**.

### If completing a paper copy:

- Use a blue or black ink pen that does not soak through the paper.
- Do not write in margins nor in "official use only" areas.
- Fill the ovals completely. **Right ● Wrong ✗**

### REMARKS

1. Are you a citizen of the United States? Yes  No

2. Are you 18 years of age or older? Yes  No

Give your age \_\_\_\_\_

Date of Birth: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

3. a. Has your primary residence for the past year been in Oklahoma? Yes  No

b. Has your primary residence for the past year been in TULSA COUNTY of Oklahoma? Yes  No

**Question 3 - RESIDENCE.** If you answered "No," that your primary residence was not in the same state or county for the past year, name the other states and counties of primary residence, and give dates.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" to either question, see the notes to the right.

4. a. Do you speak the English language? Yes  No

b. Do you read, write, and understand the English language well enough to complete this questionnaire without help? Yes  No

c. If it is necessary to explain your answers to either Question 4a or 4b, please do so in the notes to the right of Question 4.

**Question 4 - LANGUAGE.** If you need to explain your answers to either part of Question 4, provide explanation below.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Continued on the Back

5. Are any charges now pending against you for a violation of state or federal law punishable by imprisonment for more than one year (a felony)? Yes  No
6. Have you ever been convicted of or sentenced for a state or federal crime for which punishment could have been more than one year in prison or jail (a felony)? Yes  No
7. Answer if your response to **Question 6** is "Yes," Was your right to serve on a jury restored? (If "Yes," explain in the notes to the right) Yes  No
8. Do you have any physical or mental disability that would interfere with or prevent you from serving as a juror? (If "Yes," see instructions to the right for question 8). Yes  No
9. Are you Hispanic or Latino? Yes  No
10. Please fill in completely one or more ovals that describe your race. (See notes to the right for Question 10).
- Black/African American       Asian  
 American Indian/Alaska Native       White  
 Native Hawaiian/Pacific Islander       Other, Specify: \_\_\_\_\_

11. SEX: Male  Female

12. OCCUPATION (See instructions to the right)

- a. Are you now employed? Yes  No
- b. Are you a salaried employee of the U.S. government (this does not include U.S. Postal Service employees)? Yes  No

13. Are you employed on a paid full time basis as a:

- a. Public official of the United States, state, or local government who is elected to public office or directly appointed by one elected to office. Yes  No
- b. Member of any non-federal government police or fire department. Yes  No
- c. Member in active service of the U.S. armed forces. Yes  No

14. EXCUSE CATEGORIES

- If one of the numbered excuses listed to the right applies to you AND you wish to be excused on this basis, fill in the corresponding oval for that excuse number and provide additional information in the "Remarks" section if requested. See Notes to Question 14 as more information supporting your request may be required. Or if you wish to serve, do not show anything here.
- 1  2   
3  4   
5  6   
7  8   
9  10

15. YOUR SIGNATURE

Be sure you have signed the form. If another person had to fill out this questionnaire for you, that person must indicate his or her name, address and reason why in the "Remarks" section on the front of this form.

I declare under penalty of perjury that all answers are true to the best of my knowledge and belief. (Sign below and date)

SIGN HERE 

Date \_\_\_\_\_

**Question 5, 6 and 7 - CRIMINAL RECORD.** If your answer to either question 5 or 6 is "Yes," please show below: (a) date of the offense, (b) date of the conviction (or date of pending charge), (c) nature of the offense, (d) the sentence imposed (if a conviction), and (e) the name of the court. One is disqualified from jury service only for criminal offenses punishable by imprisonment for more than one year, but it is the maximum penalty, and not the actual sentence, which controls. **NOTE - Answer Question 7 only if your answer to Question 6 is "Yes."**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Question 8 - YOUR HEALTH.** If you claim a mental or physical disability, please explain and/or enclose proof of it in a separate document. Do not attach anything to the form. **NOTE - Do not ask the court to call your doctor.** Any doctor's statement you obtain regarding your physical condition must be sent to the court by you rather than by the doctor. Qualified individuals with disabilities have the same opportunity and obligation to serve as jurors as individuals without disabilities. If you have a disability that would affect, but not prevent, your serving as a juror, please advise and explain below or by enclosing a separate unattached letter.

\_\_\_\_\_  
\_\_\_\_\_

**Question 10 - RACE.** Federal law requires you as a prospective juror to indicate your race. This answer is required solely to avoid discrimination in juror selection and has absolutely no bearing on qualifications for jury service. By answering this question you help the federal court check and observe the juror selection process so that discrimination cannot occur. In this way, the federal court can fulfill the policy of the United States, which is to provide jurors who are randomly selected from a fair cross section of the community.

**Question 12 - OCCUPATION.** Federal law requires that you answer the questions about your occupation so that the Federal Courts may determine promptly whether you fall within an excuse or exemption category (See Questions 13 and 14).

Your Usual Occupation, Trade, or Business

\_\_\_\_\_

Your Employer's Name

\_\_\_\_\_

**Question 14 - GROUNDS FOR EXCUSE.** If one of the categories listed below applies to you and you wish to be excused for that reason, fill in completely the oval for your category at Question 14. Please make sure you also give in the "Remarks" on the front of this form such information as may be requested within the excuse category. You may still be qualified to serve if the court determines upon review that you appear to be eligible for service. Other persons may be excused only by showing jury service would cause them undue hardship or extreme inconvenience.

- (1) PERSONS OVER (70) YEARS OF AGE
- (2) PERSONS WHO HAVE LEGAL CUSTODY OF A CHILD OR CHILDREN UNDER THE AGE OF TEN (10) YEARS AND IT IS ESSENTIAL THEY REMAIN IN THE HOME FOR CHILD CARE,
- (3) PERSONS WHO SERVED AS FEDERAL JUROR WITHIN LAST 2 YEARS
- (4) STUDENTS WITH A REGULAR SCHEDULE OF CLASSES
- (5) VOLUNTEER SAFETY PERSONNEL (FIRE FIGHTERS, RESCUE SQUAD, OR AMBULANCE CREW) FOR A PUBLIC AGENCY.

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